

Title	Knowledge Mobilization and Social Action Coordinator
Position Type	Full-time, 35 hours per week (Permanent)
Posting Date	January 3, 2024
Expiry Date (For Internal Applicants)	January 17, 2024
Expiry Date (For External Applicants)	January 24, 2024
Posting Type	Internal & External
Supervisor	Executive Director
Location	<ul style="list-style-type: none"> • Main Location: College Street, Toronto, Ontario • You may be required to work at any site
Short Description	<p>Access Alliance Multicultural Health and Community Services (AAMHCS) is a Community Health Centre that is committed to and works to improve health outcomes for the most vulnerable immigrants, refugees, and their communities. We do this by facilitating access to services and addressing systemic inequities. The Centre envisions a future in which diverse individuals, families and communities can achieve health with dignity.</p> <p>Our dynamic and collaborative inter-professional team includes physicians, nurses, social workers, dieticians, psychiatric consultants, settlement workers, health promoters, community-based researchers and a cutting-edge Health interpretation program. We operate three busy centres, covering the City’s West, East End and Downtown. All are easy to reach using public transport.</p> <p>We are seeking an experienced, highly organized, focused individual who thrives in an energized environment to work closely with our community-based research program and our strategic initiatives and communications department, this position will plan and implement knowledge mobilization (KMb) and Social Action activities for the organization. If you like to “walk the talk” and are passionate about using proven strategies for sharing and mobilizing research evidence to achieve systemic change, we would like to hear from you. Please indicate in your cover letter how do you meet the following job requirements:</p> <p>The successful candidate will be working mainly from our 340 College St. Site but due to Access Alliances multi-site locations, may also work in all three locations.</p>
Detailed Description	<p>RESPONSIBILITIES:</p> <ul style="list-style-type: none"> • Develop and coordinate effective KMb strategies for sharing our research evidence to inform program planning and for advancing healthy public policies • Coordinate the design, production, publication and dissemination of research reports for KMb • Translate and convert relevant content from research reports into different KMb products (e.g. plain language report, policy briefing notes, best practices guide, community resource material, infographic, public education videos) to reach and share knowledge with a broad range of target stakeholders • Coordinate Access Alliance's Research to Planning (R2P) framework to support routine uptake of research evidence for internal program planning • Lead Access Alliance's Social Action work by working collaboratively in planning and

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- implementing advocacy activities, including social media campaigns
- Manage, update and monitor web content for our research team including our two blog post series (Newcomer Health Matters and Immigrants as Nation Builders)
- Organize conferences and symposiums as needed
- Organize regular webinars and lunch and learn series
- Build capacity in our community/client groups to undertake KMB and advocacy; engage them meaningfully as "knowledge to action (KTA)" leaders and "community action leaders" in our work

SKILLS AND QUALIFICATIONS:

- Graduate degree in Public Health, Social Work, or other relevant Social Sciences or equivalent experience
- Minimum 3 years demonstrated experience working with different KTE strategies/tools for public education, program planning and/or policy advocacy activities
- Excellent conceptual knowledge of KTE framework, strategies and tools and critical theories of change
- Strong technical knowledge of KTE and communication tools including publication, production, presentation software (i.e. Adobe InDesign, Canva), web content management and other web-based tools (WordPress/BuddyPress, webinars etc.) and social media tools (Twitter, YouTube, Instagram)
- Strong experience organizing large conferences/forums, targeted roundtable discussions with policy/decision-makers, as well as regular lunch and learn style seminar series
- Excellent communications (written and oral) and interpersonal skills with demonstrated ability to work with a broad range of stakeholders (government, academic, service provider, media, community/client groups) and build and maintain good partnerships
- Experience training and engaging marginalized community members in KTE and advocacy work an asset
- Demonstrated skills in project management, time management, leadership, teamwork and problem-solving
- Demonstrated commitment to working from an integrated anti-oppression and gender-based analysis plus (GBA+) framework
- Ability to speak and write fluently in a language of one of the priority groups of the organization an asset.
- **Travel within Toronto and work flexible shifts including evenings and Saturdays**

Salary: 62,710 – 75,638 / Annual

Duration: Permanent

Hours: 35 hours/week

Classification: Community Health Promoter

Bargaining Unit: United Food and Commercial worker, Local 175

Access Alliance offers comprehensive group benefits coverage, annual vacation entitlement, cumulative sick leave entitlement, employee assistance programs. Access Alliance is a HOOPP employer.

Please be advised that our organization requires all staff, students, and volunteers to be fully Toronto's Diverse communities achieve Health with Dignity

vaccinated. Proof of Covid-19 vaccination can be obtained from the Ministry site.

**Application
Method**

With **“Coordinator, Knowledge Mobilization and Social Action”** in the subject heading, please send your resume and cover letter by 5:00 pm January 17, 2024 (for internal applicants) and by 5:00 pm January 24, 2024 (for external applicants)

by E-mail: jobs@accessalliance.ca

by Regular Mail: **Hiring Committee, Knowledge Mobilization and Social Action Coordinator**

Access Alliance Multicultural Health and Community Services
340 College Street, Suite 500, Toronto, ON, M5T 3A9

No phone calls please.

AAMHCS is a community-based organization that operates from a pro-choice, anti-oppression, and participatory framework. In your cover letter, we invite you to articulate why you wish to work with Access Alliance, and in what ways did you wish to put your skills, experience, and education into action for this role and for Access Alliance at this time. Knowledge of the neighbourhoods we serve and how agency values would be integrated in your day-to-day work may be interview questions.

We thank all applicants for their interest but only those selected for an interview will be contacted. Please note that a criminal background check and Vulnerable sector check will be conducted for this position as a condition of employment

We are committed to a workforce reflective of the diversity of the City of Toronto and the communities we serve. We encourage applications from those who provide different perspective and contribute to diverse ideas including those from racialized and LGBTQ communities.

AAMHCS is an inclusive and equal opportunity employer committed to providing accommodations for applicants upon request at any stage of the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Applicants need to make their needs known in advance.

AAMHCS encourages a scent-free environment.