

Title	Community Services Program Worker - East
Position Type	Full-time, Permanent
Posting Date	2023/07/18
Expiry Date	2022/08/04
Posting Type	Internal & External
Supervisor	Director, Community Programs and Partnership Development
Location	Toronto, Ontario - AccessPoint on Danforth (3079 Danforth Ave)
Short Description	Access Alliance Multicultural Health and Community Services is a Community Health Centre that aims to improve health outcomes for the most vulnerable immigrants, refugees, and their communities. We do this by facilitating access to services and addressing systemic inequities. The Centre envisions a future in which diverse individuals, families and communities can achieve health with dignity. Working as a member of the Community Health and Wellness team, this position assists clients accessing our community service programs at our East site- AccessPoint on Danforth Hub. The role of the Community Health Worker is to support a range of programs and initiatives, including but not limited to Food Security Projects, Income Tax, Community Resource Centre, Civic Engagement, Community Volunteer and Leadership, and Community Engagement Events (Asian Heritage, Black History, International Women's Day, Holiday Dinner, Community Health and Wellbeing Week). The position will work with multi-disciplinary teams to ensure the program's success through individual and group support with a focus on the Taylor Massey-Oakridge community.
Detailed Description	RESPONSIBILITIES: ▪ Create a welcoming atmosphere for community members and others. ▪ Plan, facilitate and implement information sessions, workshops, and group programs; and refer community members internally and externally as appropriate. ▪ Outreach to vulnerable community members and support them to access needed programs and services. ▪ Develop and maintain both informal and formal community networks and partnerships, working effectively to implement collaborative programs, events and initiatives. ▪ Assist with articulating the community engagement framework for Access Alliance and map out engagement strategies for the agency. ▪ Plan and co-ordinate large group events/ sessions such as- Black History, Asian Heritage, International Women's Day, Summer Splash, Holiday Dinner. ▪ Work with team members to organize and coordinate small events/ activities about community health issues – housing, employment, mental health, transportation, childcare/ day-care, financial literacy, civic engagement etc. ▪ Liaise with colleagues to develop broad-based engagement strategies and keep abreast of trends and new approaches/initiatives, which will improve client services and promote more effective staff functioning. ▪ Participate in and support all organizational systems and structures as required. ▪ Assist in program data collection, monitoring, evaluation and funder reporting. ▪ Assist with program volunteer recruitment, orientation and training. ▪ Promote and support achievement of organizational vision, goals and objectives. ▪ Assist in other duties as assigned that are reasonable within the scope of the job. SKILLS AND QUALIFICATIONS: ▪ Undergraduate degree in Community Development, Health Science, Social Work, Environment, or a combination of relevant education and experience.

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- Minimum 3 years front-line experience in community-based work doing outreach, engagement and group facilitation.
- Experience in event and program design, planning, development, coordination and outcome evaluation.
- Thorough knowledge of community resources and services available to immigrant and refugees, including LGBTQ newcomers and have networking skills.
- High degree of initiative, judgment and problem-solving abilities.
- Experience working with low-income, multi-racial, multi-lingual communities
- Ability to speak in a language of one of the priority groups we serve would be an asset
- Excellent computer skills, including the use of Publisher, PowerPoint, and social media tools.
- Excellent organizational skills and demonstrated ability to multi-task.
- Experience coordinating volunteers.
- Ability to working in a culturally competent manner with diverse population and within a diverse work environment.
- Demonstrated commitment to continuous learning and professional development.
- Able to travel within Toronto and to work flexible shifts including evenings and occasional weekends.

Duration: Permanent

Salary: \$50,471 - \$60,810/ Annual

Hours: 35 hours/week

Bargaining Unit position: United Food and Commercial Workers, Local 175

Classification: Community Health Worker

Location: AccessPoint on Danforth (3079 Danforth Ave)

Access Alliance offers comprehensive group benefits coverage, annual vacation entitlement, cumulative sick leave entitlement, employee assistance programs. Access Alliance is a HOOPP employer.

Please be advised that our organization requires all staff, students, and volunteers to be fully vaccinated. Proof of vaccination can be obtained from the Ministry site.

Application Method

With “**Community Health Worker – Community Services Program- East**” in the subject heading, please send your resume and cover letter by Aug 4, 2023 5:00pm

by E-mail: jobs@accessalliance.ca

by Regular Mail: **Hiring Committee, Community Health Worker – Community Services Program- East**

Access Alliance Multicultural Health and Community Services
340 College Street, Suite 500, Toronto, ON, M5T 3A9

No phone calls please.

We thank all applicants for their interest but only those selected for an interview will receive acknowledgement. Please note that a criminal background check (Vulnerable sector) will be conducted for this position.

We encourage applications from individuals who reflect the broad diversity of communities we work with, including those from racialized and LGBTQ communities. We encourage candidates to include their relevant pre-Canadian experience in their application as applicable.

In accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005, accommodation will be provided in all parts of the hiring process. Applicants need to make their needs known in advance.

Access Alliance encourages a scent-free environment. Employees, students, volunteers, and visitors are asked to refrain from wearing fragrances and other scented personal care products (i.e. perfumes, lotions, hairspray, etc.) while at the Centre.

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