



<b>Job Title</b>	<b>Community Program Workers (11 positions)</b>
<b>Contract Type</b>	<b>Short Term Summer Contract (full-time, 8 weeks or 12 weeks depending on the location and confirmation of funding - Canada Summer Jobs Initiative)</b>
<b>Posting Date</b>	<b>12 April 2023</b>
<b>Expiration Date</b>	<b>April 26 2023</b>
<b>Posting Type</b>	<b>External</b>
<b>Location</b>	<b>Toronto, Ontario:</b> <ul style="list-style-type: none"> <li>▪ <b>East satellite location AccessPoint on Danforth (3079 Danforth Ave.)</b></li> <li>▪ <b>West satellite location AccessPoint on Jane (761 Jane St., 2nd Floor)</b></li> </ul>
<b>Short Description</b>	<p>Access Alliance Multicultural Health and Community Services is a Community Health Centre that aims to improve health outcomes for the most vulnerable immigrants, refugees, and their communities. We do this by facilitating access to services and addressing systemic inequities. The Centre envisions a future in which diverse individuals, families and communities can achieve <b>health with dignity</b>.</p> <p><b>NOTE: To be eligible to apply for these positions you <u>must</u>:</b></p> <ul style="list-style-type: none"> <li>❖ Be between 15 and 30 years of age at the start of the employment</li> <li>❖ Be a Canadian citizen, permanent residents or persons to whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and</li> <li>❖ Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations</li> </ul> <p>These positions are funded through the Canada Summer Jobs Initiative. As such, applicants must meet the requirements indicated above; and applications from individuals who reflect the broad diversity of communities we work with, including those from newcomer, racialized and LGBTQ+ communities, is highly encouraged.</p> <p>*****</p> <p><b>WE ARE HIRING THE FOLLOWING COMMUNITY PROGRAM WORKERS</b></p> <p><b>NOTE: You can apply to more than one position and efforts will be made to align candidate interest with opportunity but flexibility in assigned position is required.</b></p> <p><b>AccessPoint on Danforth (8 positions @ 12 weeks each)</b></p> <ul style="list-style-type: none"> <li>❖ 2x: Scarborough Cycles Program (experience in bike repair and commuting on a bike is required, community development background an asset)</li> <li>❖ 1x: GreenAccess (Gardening) Program (experience with program design and facilitation, working outdoors in all conditions is required)</li> <li>❖ 1x: Community Services Program (experience working in social work and community development an asset)</li> <li>❖ 1x: Community Resource Centre Program (experience working in social work and community development an asset)</li> <li>❖ 1x: Family Resource Program (experience working with children an asset)</li> <li>❖ 1x: Youth Program (experience working with youth and newcomers an asset)</li> <li>❖ 1x: Seniors Program (experience working with seniors and newcomers an asset)</li> </ul> <p><b>AccessPoint on Jane (3 positions @ 12 weeks each)</b></p> <ul style="list-style-type: none"> <li>❖ 1x: Newcomer Integration and Settlement Program (experience working with families and children 6-12 years, community development background an asset)</li> <li>❖ 1x: Seniors Program (experience working with seniors and newcomers an asset)</li> <li>❖ 1x: Youth Program (experience working with youth and newcomers an asset)</li> </ul>

**NOTE: All staff are expected to work on-site maintaining COVID-19 safety protocols and may be required to travel to and work at other sites as required.**

**Complete COVID-19 vaccination is mandatory**

**All positions contribute to our COVID-19 response efforts.**

**Detailed Description**

**RESPONSIBILITIES:**

- Provide assistance and support to the coordination of programs, services and events.
- Conduct outreach to the community, provide information, and promote programs and activities.
- Support administrative aspects of programs, including registrations, permission forms, attendance, report writing, evaluations, program documentation
- Work with team and with other departments to provide collaborative programming
- Provide non-judgmental, inclusive support to program participants
- Screening program (at front entrance in PPE asking clients health questions prior to allowing entrance)
- Other duties, relevant to the position, as assigned

**SKILLS AND QUALIFICATIONS:**

- An interest in working in community-based organizations – relevant experience in the position applied of interest e.g., gardening, food service, program planning, cycling for the community worker positions is an asset
- An understanding social determinants of health and issues faced by vulnerable communities
- Familiar with Taylor Massey neighbourhood, including Crescent Town, Teesdale and Oakridge neighbourhoods (east end);and Syme-Woolner, Weston and Mount-Dennis neighbourhoods (west end)
- Commitment to work from an integrated anti-oppression framework
- Strong interpersonal and communication skills
- Ability to plan and organize activities and to take initiative and work independently
- Computer proficiency, including word processing, internet, spreadsheets, MS office, publisher, PowerPoint
- Ability to think innovatively to promote programs utilizing Canva or other graphic design tools is an asset
- A second language is an asset
- Work evenings and weekends as required
- Punctual, reliable, proactive communicator
- Ability to carry up to 50 lbs required for most positions – please indicate any physical limitations/requirements

**Salary:** \$16.50 per hour

**Hours:** 35 per week

**Bargaining Unit Position:** This position excluded from the bargaining unit.

**Start Date:** June 5, 2023

**Interview Dates:** Interviews will be scheduled on one of the following dates: May 8-12

**Application Method**

With “**Position and Preferred Role, e.g., Community Program Worker (Youth Program)-Summer Job**” in the subject heading please send your resume and cover letter by April 26, 2023 at 5:00pm to “[jobs@accessalliance.ca](mailto:jobs@accessalliance.ca)”

**No phone calls please.**

We thank all applicants for their interest but only those selected for an interview will receive acknowledgement. Please note that a criminal background check (Vulnerable sector) will be conducted for this position.

We encourage applications from individuals who reflect the broad diversity of communities we work with, including those from racialized and LGBTQ communities.

In accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005, accommodation will be provided in all parts of the hiring process. Applicants need to make their needs known in advance.



Access Alliance encourages a scent-free environment. Employees, students, volunteers, and visitors are asked to refrain from wearing fragrances and other scented personal care products (i.e. perfumes, lotions, hairspray, etc.) while at the Centre.