

## Student Placement Planning and Evaluation Assistant Support

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### About Access Alliance:

Access Alliance Multicultural Health and Community Services is a multi-service community agency that works to improve health outcomes for the most vulnerable immigrants, refugees, and their communities. We do this by facilitating access to services and addressing systemic inequities. The Centre envisions a future in which Toronto's diverse communities achieve health with dignity.

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**Position Title:** Planning and Evaluation Assistant Support

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**Placement Type:** In-Person

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**Number of Positions Available:** 2

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### Worksite Location and Conditions:

Access Alliance Downtown – College Site  
340 College St., Ste. 500  
Toronto, ON M5T 3A9

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**Brief Description of Practicum Project:** Evaluation Project TBD, Master of Health Evaluation or relevant evaluation experience preferred

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### Learning Outcomes/Goals:

Project dependent but generally the student will develop the following competencies in the following areas:

- Advance level of literature reviews for generating evidence
  - Evidence-informed Program Planning using logic model(s), and implementation with Realist Evaluation
  - Collecting sensitive quantitative and qualitative data from vulnerable population and analysis skills.
  - Professional communication skills and teamwork
  - Working in a unionized environment adopting an anti-oppression, equity, and inclusion framework
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### Qualifications/Competencies Required:

- Post-secondary education in any discipline of health sciences or equivalent at University/ College (E.g. MPH, MHE);
  - Intermediate level skills working with Excel
  - Excellent interpersonal, written and oral communication skills;
  - Ability to work independently and as part of a team;
  - Demonstrated problem-solving, organizational and time management skills;
  - Ability to multitask, work under pressure and adhere to deadlines;
  - Excellent computer skills, including the ability to use Microsoft Office Suites;
  - Demonstrated ability to deal effectively with crisis and conflict, and to maintain appropriate boundaries;
  - Experience with working with ethnocultural diverse populations is an asset;
  - Ability to communicate any of the priority languages (e.g., Arabic, Portuguese, Spanish, Bengali, etc.) will be an asset;
  - Ability to travel among the different Access Alliance offices in Toronto and to work occasional evenings to attend meetings.
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### Benefits to the Student:

The student will learn community-based research methodology and mixed-method realist evaluation practices around how to manage data collected from diverse communities; how to triangulate qualitative and quantitative data to create codes, categories and themes for interpretation, how to write a community-based evaluation- research report, and how to strategically report back tailored findings to different audiences. They will learn how to work in a team in a unionized organization.

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**Placement Period:** September 12, 2022

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### Supervisor Name and Contact:

Courtney Kupka - **Research Assistant**  
[ckupka@accessalliance.ca](mailto:ckupka@accessalliance.ca)

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**Application Deadline:** July 22, 2022

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### To Apply:

Complete an [application form by clicking here](#)

Please fill 'Planning and Evaluation Assistant Support' as the "Position Title" in the Application Form