

Access Alliance Multicultural Health and Community Services
 Minutes of Board of Directors Meeting
 Location: 340 College St., Suite 500
 6:00 p.m. – 8:30 p.m. Board Meeting

Date: April 16, 2018
 Present: Erik Landriault, Tania Hossain*, Mohamed Malik, Ida Hersi, Arman Hamidian, Linda Nicolson, Vanessa Redditt, Sarah Vanderburg, Alfred Chuang, Henry Ngan, Axelle Janczur, (Executive Director), Yatti Tjipto (Executive Assistant). *joined by phone
 Regrets: Priyanka Debnath
 Chair: Erik Landriault
 Minute taker: Yatti Tjipto (Executive Assistant)

	AGENDA ITEM	TOPIC	KEYPOINTS/RELEVANT INFO	DECISION/ACTION DELIVERABLE/OUTCOME	LEAD	DUE
1.0	Welcome					
1.1	Introductions	Welcome and Introductions	Call to order at 6:00 pm		E. Landriault	
1.2	Practice of Inventivity	Activity	Erik led the board through practice of inventivity		E. Landriault	
1.3	Approval of Agenda	Changes, additions, deferrals		Agenda approved MSP: Ida, Linda	E. Landriault	
1.4	Conflict of Interest	Conflict of Interest Declaration	Call for declaration of conflict of interest regarding any item on the agenda.	None declared	E. Landriault	
1.5	Approval of Previous Minutes	Amendments, feedback	March 19, 2018 Minutes presented as posted.	Minutes approved MSP: Arman, Ida	E. Landriault	
1.6	Attendance Report	Review of Attendance Status	Quorum met for this evening's meeting. Everyone is in good standing.		L. Nicolson	
1.6	Environmental Scan	Opportunity to share events/items of interest from board members professional spheres, including conferences/workshops attended	Axelle was at Toronto South Local immigration partnership, the city reported that they still have challenges regarding long term planning for refugee surges. As a sector, we need to work harder in implementing the "learnings" from the Syrian refugee experience at the hotels. Axelle recommended for us to revisit our learnings (we did a research project on this issue). We have connected with TCLHIN regarding their shelter redesign project. Erik suggested to connect with Sophia Ikkura from the LHIN.		All	
1.7	Professional Development Opportunities	Professional Development Opportunities	AOHC Inclusive Leadership in Governance. The Executive Committee recommended incorporating the learning module to board meetings. We are posting board professional development opportunities on the website instead of sending board e-newsletter.		A.Janczur	
2.0	Presentation					

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2.1	Chronic Disease Management as a LHIN Priority focus on Diabetes		Jason Altenberg, Director of Program and Services of South Riverdale CHC presented at the board meeting. Nicole Nitti, Physician from Access Alliance also attended to provide her input. Presentation circulated in advance. The board engaged in discussions regarding the programs. The slide deck removed all the pictures. Jason will resend the slides and Yatti will share with the board members.		J.Altenberg , N.Nitti	
3.0 Consent Agenda Item						
3.1	Network Involvement Report			Motion to approve Consent Agenda items as presented. MSP: Ida, Alfred	E. Landriault	
3.2	Facility Leases & Insurance					
3.3	Assets Inventory					
3.4	Issuance of T4As					
3.5	EHT Annual Return					
3.6	WSIB Annual Return					
3.7	BMO Nesbitt Burn Investment Update					
3.8	Receiver General					
3.9	Risk Management (including Flu Pandemic)					
3.10	Funding Contracts, Reporting Compliance		Clarification requested – this is a historical log of all applications, awards, including declined proposals.			
3.11	Community Input into planning – Annual report					
4.0 Information/Discussion Items						
4.1	Governance Committee Update		Governance Committee is meeting on Thursday, April 19. The committee will discuss reevaluating committee’s roles and composition. There was discussion that there are overlaps between governance, executive and external relations. Secondly, Board recruitment posters were circulated. We have three positions. Arman and Axelle are in the process of creating a diversity statement – and will circulate to the board. Our commitment as an organization to reflect the communities we serve with.		A.Hamidian	
4.2	Quality Governance Committee Update		Quality Governance Committee is meeting in a couple of weeks. The committee are currently in the process of reviewing policies.		H.Ngan	
4.3	External Relations Committee Update		The Executive Committee will recommend for the committee to provide a briefing note in advance.		L.Nicolson & I.Hersi.	
4.4	Executive Director Report		Since the ED report, we now have three maternity leaves. Axelle highlighted the presentation done by Notisha Massaquoi from Women’s Health in Women’s Hands at the ED provincial meeting. The big take away was the important of being evidence informed.		A.Janczur	

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5.0	Trusteeship items for discussion					
5.1	AOHC Inclusive Leadership in Governance – Module 1		The board member started Module 1 of board meeting.	Yatti to circulate a document we were prompted to download.		
6.0	Other Business					
	N/A					
7.0	Adjournment					
	Adjournment		The board moved to adjourn the board meeting at 8:15 pm	Motion to adjourn April's board meeting. MSP: Mohamed, Arman	E. Landriault	